



Chardon Local Schools Chardon Tiny Topper ReStart Information

Greetings Chardon Tiny Topper Families,

We are excited to reopen school in a few weeks and welcome all of our preschoolers to the 2020-2021 school year. This document outlines important information on our first steps. We will continue to adjust and revise plans based upon needs of students, district decisions and guidance from authorities. The ability to adapt and modify our procedures is inherent in our planning. Our planning follows educational best practices guided by medical and scientific safety precautions to minimize risk to all. If you have a question that is not covered in this document, please review our district-wide [FAQs document](#), which is updated daily.

Schedule Models

This document outlines the details of both the “in-person” (100% of students attending 100% of the time) and “remote” (100% of the students remote 100% of the time) learning models outlined by the district. Teachers and related service providers will contact parents of special education students to design a plan for providing individualized instruction and therapies if the district moves to the 100% remote instruction. Under the Red

The preschool instructional day is 8:45am - 3:00pm.

- Yellow** Schedule (100% in-person learning for all students)
- Orange** Schedule(100% in-person learning for all students)
- Red** Schedule(100% remote learning for all ½ day students)

All Day Students will attend in person from 8:45-12:45 M-TH when the district is 100% Remote Intervention Specialists and Related Service providers will contact parents of special education students to determine the location of ½ day students’ individual services. All general preschool activities and instruction will occur online and through material sent home for remote use. A time would be scheduled for families to come to the school to pick up materials.

Parents/Student will be expected to “sign-in” via Seesaw or google meets to be marked “present” for the virtual learning days.

Orientation

Monday 8/31/20	Tuesday 9/1/20	Wednesday 9/2/20	Thursday 9/3/20	Friday 9/4/20
Individual Student Orientation Scheduled with Teacher	Individual Student Orientation Scheduled with Teacher	Individual Student Orientation Scheduled with Teacher	Individual Student Orientation Scheduled with Teacher	No School For Students

Preschool classes will begin September 8, 2020.

Face Coverings



Following Governor DeWine's and the Geauga County Health Director's recommendations, **is recommended that all preschoolers wear a face covering (face mask or face shield) at arrival, dismissal and during transitions.** All staff members are required to wear a face covering at all times. Please see the How to Properly Wear a Face Covering section of our [district-wide Return to Learning Plan](#). Face covering breaks will be allowed during certain times when physical distancing can be easily and clearly maintained. Parents are encouraged to practice with their children how to put face coverings on and remove them. *Students are encouraged to bring 1-2 face coverings to school so that they have extra if needed during the day.* Teachers will be inquiring about parental preference on having their preschool child wear a mask while in the classroom.

BEFORE ARRIVING TO SCHOOL - Parental Screening Requirements



Parents should use the following criteria DAILY to determine if a child is well enough to attend school:

- Check temperature. It must be below 100.0 degrees Fahrenheit.
- Observe symptoms for coughing, shortness of breath, etc.
- Observe symptoms of illness such as fatigue or generally not feeling well.
- Child has been in contact with an individual diagnosed with COVID-19.
- Child is currently being tested, or awaiting test results, on suspicion of COVID-19 infection.

*If any of the above are present, the child should not attend school.

** Staff will complete the same screenings prior to reporting to work each day.

TEMPERATURE TAKING UPON ARRIVAL AT SCHOOL - Preschool Screening Requirements



BUS PROCEDURES

Bus routes will be communicated directly from the transportation department. While on the bus students should wear face coverings. Drivers will assign seats (siblings may sit together). As students enter the building their temperature will be taken. If a student has a temperature of more than 100 degrees or shows observable symptoms, they will be taken to the nurses office. Parent's may be notified to pick up the student.

CAR RIDERS



As students exit or enter their vehicle it is highly recommended that they wear a face covering (face mask or face shield). As students exit the vehicle, a staff member will take their temperature prior to the parent/guardian pulling away. If the student has a temperature over 100 degrees, the parent must take the child home. If the student has observable symptoms, the parent may be asked to park so that a designated staff member can determine if the child can attend school for the day.

WALKERS



Parents walking the child to the school must wear a face covering on school grounds. As students step onto school property it is highly recommended that they have a face covering on. A staff member will take their temperature prior to the parent leaving the drop off area. If the student has a temperature over 100 degrees, the parent must take the child home. If the student has observable symptoms, the parent may be asked to wait so that a designated staff member can determine if the child can attend school for the day.

ARRIVAL / DISMISSAL PROCEDURES



BUS PROCEDURES

Bus routes will be communicated directly from the transportation department. Students riding the bus will be dropped off at the side door closest to the Chardon High School student parking lot. Upon exit of the school bus, a staff member will place hand sanitizer in the student's hand and escort them into the building. Once in the classroom, students and staff will wash their hands. At the end of the school day, the students and staff will again wash their hands prior to leaving the classroom to get on the bus. Students will exit the building using the door closest to the Chardon High School student parking lot. Staff will escort the students to the door of the school bus.



CAR RIDERS

Parents/Guardians will enter the main parking lot and loop into the drop off area. A staff member will take each child's temperature as they exit their vehicle and place hand sanitizer in the student's hand. Staff will escort the student into the building and to their classroom. As students exit or enter their vehicle, it is highly recommended that they wear a face covering (face mask or face shield).

At the end of the school day, parents/guardians will again enter the main lot and pull into the loop. A car tag with the teacher's and student's name should be placed in the front right side window of the vehicle. Each family will be provided 2 signs at the beginning of the year. Prior to exiting the classrooms, students must wash their hands and a staff member will escort them to the pick up area. A staff member will call the students to the pick up area where parents will buckle them into the vehicle. Parents / Guardians must wear a face covering when meeting their child to place them in the vehicle.

WALKERS

Upon arrival on school grounds, parents/guardians will need to place their face covering on. It is highly recommended that students wear a face covering as well. Students must be escorted to the end of the sidewalk by the drop off loop. A staff member will take the student's temperature, place hand sanitizer in the student's hand and escort them into the building.

At the end of the day, students will wash their hands prior to leaving the classroom. A staff member will escort the students to the front sidewalk where they can be met by a parent/guardian.

TECHNOLOGY / REMOTE LEARNING



TECHNOLOGY

Beginning with the 2020-2021 school year, each preschooler will be assigned a personal Chromebook. These will be kept at school and be distributed should the district move to 100% remote learning.

REMOTE LEARNING

Should the district move to 100% remote learning, the preschool will schedule a materials pick up so that students have hands on materials to use at home in addition to online activities which include scheduled *google meets* with the classroom teacher.

SCHOOL DAY LOGISTICS



CENTERS Students will be assigned a learning area for the school year. Learning areas will be limited to 2 - 3 students. Students will stay in this area with the exception of their turn to use the “special” center for the week. Each student will have their own materials to use in the center. After a toy is used it will be disinfected prior to going back into circulation. More information on the daily schedule and classroom procedures will be presented at orientation.

GROSS MOTOR We continue to believe in the importance of free play and physical movement to enhance student learning. Face coverings will be encouraged during recess since some social distancing will be harder to enforce. Playground / gross motor equipment will be disinfected in between each class use.

SOCIAL EMOTIONAL LEARNING



The district and all teachers are committed to ensuring that social-emotional learning needs are met. The preschool uses a positive behavior system with focused lessons that foster kindness, safety, and trying your best. The preschool standards for social emotional development focus on developing skills to regulate attention, emotions and behavior and to establish relationships with familiar adults and with peers. For more information related to social-emotional learning, contact Jessica Harmon at jessica.harmon@chardonschools.org. If you are in need of more support please contact Beechbrook at: 12557 Ravenwood Dr, Chardon, OH 44024, Phone: 440.285.1106

COMMUNICATION



The preschool uses the program SEESAW to engage families in conversations centered on student learning. Each family will be given a QR code that will allow them to communicate directly with the teacher and to get updates on what is happening in the classroom. Students will also have accounts that they can access should the school district move to remote learning. Account information will be provided at orientation.

QUARANTINE & RETURNING TO SCHOOL



The [district-wide Return to Learning Plan](#) outlines the procedures and how we will collaborate with and follow the directions of the Geauga County Health Department related to student or staff quarantine. Should a student be required to quarantine, building administration will coordinate with families and teachers to determine how the student will access the preschool lessons and activities.